SAVE THE DATE!
SEPTEMBER 17, 2004, 1:30 – 3:30 pm EDT
(signal test time 1:00 – 1:30 pm EDT)

Head Start Bureau Program Governance
National Satellite Broadcast and Web Cast

This Exciting Satellite Broadcast is for
Staff and Members of Governing Bodies & Policy Groups

Program Content to include:
- **Expectations for use of Program Governance funding**
- **Opportunity to hear from local program leaders**
- **Resources and ideas to support effective shared governance**

The upcoming *Head Start Bureau Program Governance* broadcast will be available to your site on September 17 through a variety of technologies detailed on the following pages. **Please note that some of the satellite channels are different from those used to air the August 4 national satellite broadcast. We strongly encourage you or your local technology support staff to test your systems in advance.** Please contact our support team if you require any technical assistance or help in identifying possible venues to view the program. **Our technical support center can be reached Monday through Friday from 9-5 pm EDT at 800.250.6202 or by e-mailing ops@flyingcolorsbroadcasts.com.**

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TECHNICAL SUPPORT CONTACT INFORMATION (and related links)

Advance Technical Support Center (NOW until September 17, 2004, Monday - Friday, 9-5 pm EDT) **800-250-6202**
Day-of-Air Technical Support for **DISH Network and Web casting related issues** (Sept. 17, 2004) **800-250-6202**
Day-of-Air Technical Support for **KU and C-Band related issues** (September 17, 2004) **888-383-0006**
E-mail Technical Support **ops@flyingcolorsbroadcasts.com**
Technical Troubleshooting Guide for Web Casting **http://www.headstartinfo.org/program_governance.htm**

LIVE QUESTION AND ANSWER (Q&A) PERIODS DURING THE BROADCAST

Toll-Free	Fax	E-Mail
800-322-3487	**202-785-3216**	**HeadStart.PG@esi-dc.com**

TECHNICAL INFORMATION FOR VIEWING THE BROADCAST

EchoStar DISH Network
EchoStar 61.5 degree Satellite
Channel 9622

Prior to the broadcast day please turn to channel 9622 on the DISH Network system. **Note that this is a different channel from the previous broadcast on August 4.** You should see either the DISH Network Business Solutions logo and hear music, OR you should see a message stating, "This program is available to subscribers only and you are not a subscriber." Either of these messages means your system is functioning and able to receive the *Head Start Bureau Program Governance* broadcast on September 17. If you see something else when turning to channel 9622, please call our technical support center at 800-250-6202 for assistance.

EchoStar DISH Network Users Please Note: Should you wish to use your EchoStar DISH Network system to receive the broadcast, it is essential that your programming subscription with DISH Network is current and that your system has received all necessary software updates. It is imperative that you test your systems in advance and call the technical support center at 800-250-6202 if you have any concerns. Please do not wait until the day of the broadcast to test, as technical issues will be more difficult to address on the day of the program.

Ku-Band Satellite
AMC 9/K15 (Ku-Band - formerly AMC 2 or GE 2)
Orbital Slot: 85 Degrees West Longitude
Downlink: 12000 Vertical

This is the same channel used for the August 4 broadcast. If you are unfamiliar with this satellite or use your system infrequently please test your system's ability to receive this broadcast in advance. On AMC 9/K19 there is a slate reading "SES Americom" available 24/7 allowing you to confirm that you are receiving the proper satellite feed (just a different channel). If you need more assistance, please call our technical support center at 800-250-6202 to guide you through the testing process.

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C-Band Satellite
AMC 9/C06 (C-Band)
Orbital Slot: 85 Degrees West Longitude
Downlink: 3820 Horizontal

Note that this is a different channel from the previous broadcast on August 4. If you are unfamiliar with this satellite or use your system infrequently, please test your system's ability to receive this broadcast in advance. If you need more assistance, please call our technical support center at 800-250-6202 to guide you through the testing process.

Web Casting

The Web cast of the September 17, 2004 *Head Start Bureau Program Governance* program, including a version with captions, will be available both "live" on September 17 and "on-demand" as an archive until December 17, 2004 at -

www.headstartinfo.org/program_governance.htm – Each viewer's browser, media player, and speakers will be used in combination to present this important program. Unfortunately, not all combinations of browsers and media players can be used to view the Web cast. We recommend using Microsoft's Internet Explorer browser (version 5 or 6). If you have an older browser you can upgrade for free by visiting:

www.microsoft.com/windows/ie/downloads/critical/ie6sp1/default.asp –Viewers will also need a Microsoft Windows Media Player (versions 6.4, 7, 8 or 9) to see the broadcast. If you do not have a Windows Media Player on your computer, you can download and install a free Windows Media Player by visiting:

www.microsoft.com/windows/windowsmedia/download/default.asp – To test your computer's ability to access this broadcast prior to the event, please visit **www.flyingcolorsinteractive.com/headstart**. The test stream is the August 4, 2004 *Head Start Bureau Updates* program. If you cannot access the test stream, and cannot resolve the problem locally, please refer to the technical troubleshooting guide posted at **www.flyingcolorsinteractive.com/headstart**, or call the technical support center at 800-250-6202.